

**TOWN OF PORTAGE LAKE
SELECTBOARD MEETING AGENDA**

July 21, 2021

6:00 P.M.

Call to Order

Attendance

Approval of Minutes for June 16, 2021

Approval of Special Selectboard Minutes for July 12, 2021

Old Business:

- 1. Dog Park/ Signage**
- 2. Update on Playground project**

New Business:

- 1. Sign Special Town Meeting Warrant**
- 2. Sign Special Amusement permit & Special Entertainment permit for Deans**
- 3. American Rescue Plan Service Contract with County**
- 4. Sign ACAP Tobacco-Free Resolution for Portage Lake**
- 5. Sign Stumpage Permit**
- 6. Elect MMA officials**
- 7. Quarterly Selectboard Financial Update**
- 8. Choose mil rate**
- 9. Warrants**

Other Business:

Town Managers Report

- 1. Thank you, card, from Alden Routhier**
- 2. Dave Berry property purchase finalized.**

COMMENTS FROM THE PUBLIC (AS TIME ALLOWS):

Next Selectman Meeting August 18 ,2021

PORTAGE LAKE BOARD OF SELECTPERSONS
Record of Regular Meeting
July 21, 2021, at 6:00 p.m.
Portage Lake Municipal Building Conference Room

Members Present: David Pierce, Chairman; Michelle Eastman; Barry "Beech" Kinney.

Others Present: Lawrence Duchette, Corrine Routhier, Jodi Page, Chris Walker.

Meeting called to order at 6:00 p.m. by David Pierce.

Approval of Minutes: Selectboard reviews the minutes from the June 16, 2021, regular meeting and the minutes from the July 12, 2021, special meeting. **Motions made and seconded to approve the minutes for the June 16, 2021, regular meeting and the minutes for the July 12, 2021, special meeting as written. Motions carry.**

OLD BUSINESS

Dog Park/Signage: Chris Walker voiced his concerns from a Public Works/Animal Control Officer standpoint. The proposal is to take the one sign down where the old playground was located and to put a garbage can at the site for visitors to clean up after their dogs. The signs on the beach will remain in place. There are concerns over people not picking up their animal's waste, dogs barking, aggressive dogs, dogs off leash. The Board proposed a trial run since the summer is half over. If too many issues arise, then the Board proposes putting the sign back up. The Board still wants to remove the walkway that connects the beach area to the old playground. **Motion made and seconded to remove the sign and bridge, to place signs at the beach, and to revisit the issue in the fall if there is a rise in call or complaints. Motion carries.**

Update on Playground Project: The playground is about 80% assembled in the shop.

NEW BUSINESS

Sign Special Town Meeting Warrant: Board signs the Special Town Meeting Warrant. **Motion made and seconded to approve and sign the Special Town Meeting Warrant to allocate \$13,215.72 for the fire truck repairs. Motion carries.**

Sign Special Amusement permit & Special Entertainment permit for Dean's: Motion made and seconded to sign the Special Amusement permit and Special Entertainment permit for Dean's and hold it until the Fire Marshal has concluded his portion. **Motion carries.**

American Rescue Plan Service Contract with County: Board discusses the 2% allocation. **Motion made and seconded to sign the contract. Motion carries.**

Sign ACAP Tobacco-Free Resolution for Portage Lake: Board discusses the update to the ACAP Tobacco-Free Resolution for Portage Lake and signs it for approval.

Sign Stumpage Permit: Board discusses the stumpage permit and signs it for approval. **Motion made and seconded to accept Irving's contract for the stumpage. Motion carries.**

Elect MMA officials: Motion made and seconded to elect Lawrence Duchette as a representative to the Selectboard. **Motion carries.**

Quarterly Selectboard Financial Update: Board reviews the quarterly financial report.

Choose mil rate: The Board discusses the various mil rate options presented to them. **Motion made and seconded to go with option #3 mil rate of 13.25 with an overlay of \$9,015.93. Motion carries.**

Warrants: The Board reviews the Treasurer's warrants and signs them for approval.

OTHER BUSINESS

TOWN MANAGER'S REPORT

- **Thank you card, from Alden Routhier:** The Town received a very nice Thank You card from Alden Routhier for his scholarship.
- **Dave Berry property purchase finalized:** Requesting a property tax abatement for the property the Town of Portage purchased for the right-of-way. **Motion made and seconded to approve the property tax abatement for the property the Town of Portage purchased. Motion carries.**

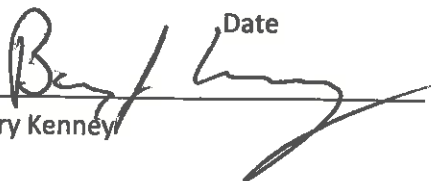
Comments from the Public (as time allows):

Next regular Selectboard meeting is Wednesday, August 18, 2021, at 6 p.m.

Regular Selectboard Meeting adjourned at 6:51 p.m.

We, the undersigned, being Officers of the Portage Lake Board of Selectpersons, do hereby certify that the foregoing meeting is a true and correct record. We hereby consent to confirm, ratify and approve all actions taken at said meeting, all and singular, and the foregoing records thereof, and acknowledge and certify that the same are true and correct records of all the proceedings of said meeting and hereby approve the same.

Approved: _____


Barry Kenney

Signed: _____

David M. Pierce, Chairperson


Michelle Eastman

Quarterly Selectboard Financial Update

As of June 30, 2021--Second Quarter

Revenues vs. Expenses, Net

Total Revenues to date	\$161,576.13	
Total Expenses to date	\$541,356.74	
Net Gain (Loss)		(\$379,780.61)

2021 Tax Commitment	Commitment	Received	Remainder
Real Estate	\$0.00	\$0.00	\$0.00
Personal Prop.	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00

Checking Account-Katahdin

Checkbook Reconciliation Balance \$151,862.78

Bank Reserve Accounts Status

NorState:

Fire Dept. Equip Reserve & Savings	\$32,993.96	
Ministerial School Lot Savings & CD	\$55,922.40	
Road Reserve Savings	\$66,735.51	
Total at NorState		\$155,651.87

Katahdin:

PW Equipment Reserve ICS & Checking	\$32,033.10	
Silviculture ICS & Checking	\$201,447.59	
General ICS	\$96,071.28	
Total at Katahdin		\$329,551.97

Acadia FCU:

Cemetery Perpetual Care	\$12,789.44	
Stumpage: Savings & CD	\$383,999.75	
Total at Acadia FCU		\$396,789.19

Key Bank:

Revaluation Savings		\$0.00
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TOTAL RESERVES:

\$881,993.03

Total Assets in Banks:

\$1,033,855.81

Real & Personal Property Taxes outstanding principle

Real:

2020	\$14,771.04	
2019	\$4,525.97	
	\$19,297.01	

Pers. Prop:

2020 \$0.00

Quarterly Selectboard Financial Update

YEAR TO DATE as of June 30, 2021

Expense Budgets:

	Budget Amt.	Expended YTD	Revenues YTD	Remainder
Genl. Admin.	\$33,200.00	\$25,968.08	\$2,892.72	\$10,124.64
Office Staff	\$93,000.00	\$42,838.96	\$2,112.25	\$52,273.29
Assessing	\$3,000.00	\$309.50		\$2,690.50
Town Hall	\$23,000.00	\$10,713.19	\$928.75	\$13,215.56
Plan & Appeals	\$1,500.00	\$329.00		\$1,171.00
Code	\$11,000.00	\$3,824.96	\$1,131.00	\$8,306.04
Discounts	\$14,000.00			\$14,000.00
Abatements	\$3,000.00			\$3,000.00
Annual Dues	\$3,680.00	\$3,538.49		\$141.51
Insurance	\$59,000.00	\$30,807.46	\$269.00	\$28,461.54
Genl. Assistance	\$6,000.00	\$145.00		\$5,855.00
Town Hall Improv.	\$4,294.00	\$4,294.00		\$0.00
Fire Dept.	\$28,000.00	\$8,741.59	\$1,309.00	\$20,567.41
Police Patrol	\$2,068.00			\$2,068.00
Animal Control	\$2,500.00	\$1,505.59	\$50.00	\$1,044.41
Public Works	\$77,500.00	\$28,287.15	\$1,729.16	\$50,942.01
Ash. Transfer Stn.	\$42,593.00	\$21,296.04		\$21,296.96
Transfer Station	\$1,000.00	\$379.46		\$620.54
Cont'd. Svcs.	\$4,000.00	\$300.00		\$3,700.00
Cemetery	\$2,750.00	\$362.46		\$2,387.54
Beautification	\$1,800.00	\$1,049.50	\$8.00	\$758.50
Rec Dept.	\$1,993.00			\$1,993.00
Parks/Beach/Camp/	\$32,500.00	\$19,648.12	\$3,472.20	\$16,324.08
Seaplane Base	\$5,000.00			\$5,000.00
Snomobile Club	\$2,500.00			\$2,500.00
PL ATV Club	\$2,500.00			\$2,500.00
PL Historical Soc.	\$2,500.00			\$2,500.00
Social Services	\$4,110.00	\$1,000.00		\$3,110.00
Education Commit.		\$250,203.04		-\$250,203.04
Education-Subsidy		\$81,725.23	\$81,725.23	\$0.00
Excise Taxes		\$9,042.49	\$56,506.19	\$47,463.70
Street Lights	\$8,300.00	\$4,089.92		\$4,210.08
Ashland User Fees	\$54,885.00			\$54,885.00